

**GOVERNMENT OF PAKISTAN  
ESTATE OFFICE  
APPLICATION FORM FOR ALLOTMENT OF GOVERNMENT ACCOMMODATION  
FOR OFFICE USE**

APPLICATION NO. \_\_\_\_\_ STATION \_\_\_\_\_

DIARY NO. \_\_\_\_\_ SECTION: \_\_\_\_\_ DATE \_\_\_\_\_

- NOTE:**
- i) Fill the form in Capital Letters preferably use typewriter.
  - ii) Use only one box for one character as  

A	B	C				
---	---	---	--	--	--	--
  - iii) Cross the relevant Box.
  - iv) Please write N.A. in the column not applicable.
  - v) Attach three photos with the form

ATTESTED  
PHOTO GRAPH  
OF FGS  
TO BE PASTED

**PART-I TO BE FILLED BY FEDERAL GOVERNMENT SERVANT**

**(A) GENERAL INFORMATION**

1. Name of the Federal Government Servant (FGS) \_\_\_\_\_

2. Designation: \_\_\_\_\_

3. (a) BPS No:  (b) Date of entry in BPS (Regular)

4. Date of entry in BPS

	(d d m m y y y y)		(d d m m y y y y)
BPS-1	<input type="text"/>	BPS-12	<input type="text"/>
BPS-2	<input type="text"/>	BPS-13	<input type="text"/>
BPS-3	<input type="text"/>	BPS-14	<input type="text"/>
BPS-4	<input type="text"/>	BPS-15	<input type="text"/>
BPS-5	<input type="text"/>	BPS-16	<input type="text"/>
BPS-7	<input type="text"/>	BPS-17	<input type="text"/>
BPS-8	<input type="text"/>	BPS-18	<input type="text"/>
BPS-9	<input type="text"/>	BPS-19	<input type="text"/>
BPS-10	<input type="text"/>	BPS-20	<input type="text"/>
BPS-11	<input type="text"/>	BPS-21	<input type="text"/>

5. Status of Service a) Permanent  b) Temporary  c) Adhoc  d) Contract

6. Name of Department: \_\_\_\_\_

7. N.I.C. NO. \_\_\_\_\_

8. Date of Birth

9. Domicile: a) Punjab/Islamabad.  b) Sind (R)  c) Sind (U)  d) NWFP  e) Baluchistan   
 f) FANA/FATA  g) Azad Kashmir

10. Sex: a) Male  b) Female  11. Marital Status: a) Married:  b) Unmarried:

12. Details of family members: (Additional sheet can be used for more than 5 members).

S.No.	Name	Relation	Age
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>

13. Date of entry into Govt. Service:

14. Date of posting at present station:

15. Category/Class of accommodation applied for  /

16. Date of entitlement for the category/class of accommodation

**(B) PARTICULARS OF ACCOMMODATION ALREADY ALLOTTED TO FGS**

17. House/Flat No:       Block No.:    Street No:    Sector:

Mohallah:                      City:                      (d d m m y y y y)

18. Status of house: a) Govt.owned  b) Hired house:  19. Date of Occupation:           (d d m m y y y y)

20. Expected date of vacation / vacated the present accommodation on:           (d d m m y y y y)

**(C) PARTICULARS OF ACCOMMODATION ALREADY ALLOTTED TO SPOUSE**

21 House/Flat No:       Block No.:    Street No:    Sector:

Mohallah:                      City:                      (d d m m y y y y)

22. Status of house: a) Govt.owned  b) Hired house:  23. Date of Occupation:           (d d m m y y y y)

24. Expected date of vacation / vacated the present accommodation on:           (d d m m y y y y)

**(C) PARTICULARS OF HOUSE TO BE GOT ALLOTTED THROUGH ESTATE OFFICE**

25. House/Flat No:       Block No.:    Street No:    Sector:

Mohallah:                      City:

26. Relation with the owner a) Self  b) Husband/Wife  c) Father/Mother  d) Son/Daughter  e) No

27. Date of completion of house           (d d m m y y y y)

28. Please ensure that the THREE COPIES of following documents have been attached with application in the following order duly attested:

	Yes	No
a) Vacation report of previous house:	<input type="checkbox"/>	<input type="checkbox"/>
b) Copy of N.I.C. of allottee (FGS):	<input type="checkbox"/>	<input type="checkbox"/>
c) Copy of last pay slip / last pay bill:	<input type="checkbox"/>	<input type="checkbox"/>
d) Three Photos including the pasted one	<input type="checkbox"/>	<input type="checkbox"/>

Dated: \_\_\_\_\_ Signature of F.G.S \_\_\_\_\_

**PART-II FOR USE BY THE DEPARTMENT(EMPLOYER OF THE FEDERAL GOVERNMENT SERVANT)**

**NOTE: The application of employees of Federal Govt. Educational Institutions should be forwarded by the Federal Directorate of Education.**

NO \_\_\_\_\_ DATE \_\_\_\_\_

- i) Forwarded Mr./Miss/Mrs. \_\_\_\_\_ is employed in this department since \_\_\_\_\_ he/she holds a temporary/permanent/ad-hoc/contract post under the Federal Govt. (Strike out not applicable). His/her date of retirement is \_\_\_\_\_
- ii) The above official has never been allotted any house/flat (if allotted please indicate the house/flat No. \_\_\_\_\_)
- iii) The department in which the FGE is eligible to get accommodation from Estate Offices Pool.
- iv) It is certified that the information given by the Federal Government Employee in performa is correct.

Signature \_\_\_\_\_

Name \_\_\_\_\_  
Designation and Department with complete address (Official stamp to be fixed)